

Accessing SchoolTool through a Browser on any Device

Student Accounts: Your Google e-mail address will be used to create an account and access SchoolTool.

Parent/Guardians: Your e-mail address that was given at the time of registration or updated by your Student's school.

If you do not have an account, contact the Main Office Staff at your Student's building

Crane: 359-5400 Fyle: 359-5430 Leary: 359-5460 Winslow: 359-5090

Sherman: 359-5490 Vollmer: 359-5550

Burger: 359-5300 Roth: 359-5100

Senior High School: 359-5200 Webster: 359-5544

Logging In

URL: <https://monroeoneeric01.schooltool.com/RHCSD/Default.aspx>

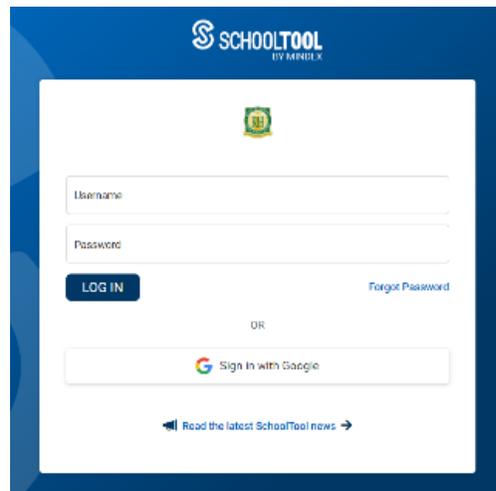
If your e-mail address is a Gmail account you can use



OR enter

Username: This is your e-mail address

Password: This is case sensitive



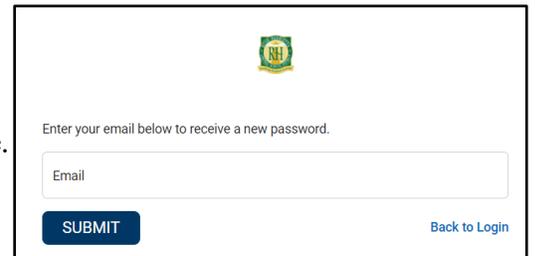
Forgotten Passwords

Note: if you do not have an account, please contact your school's main office.

- 1.) Go to the SchoolTool web site
- 2.) Where it says username, type in your full e-mail address.
- 3.) Click on 'Forgot Password'

The screen will refresh, and you will need to enter your username.

- 4.) Enter your e-mail address again and click the Submit button.
- 5.) An e-mail will be sent to you containing your new password.



Changing Password

Click the **Account** tab to change the password. Your new password needs to be:

- 1.) Greater than or equal to 8 characters
- 2.) Contain a combination of letters and numbers
- 3.) Enter your existing password, then the new password (twice)
- 4.) Click on the Change Password button to finalize the change

